

## **Market Square Presbyterian Church Board of Deacons Position Description**

A member of the board of deacons must be an active member of Market Square Presbyterian Church. The individual must be willing to make the board of deacons a high priority for at least three years. Upon election by the congregation, examination by session, ordination and installation, a deacon may be asked to serve a second consecutive three-year term.

### **Deacon Responsibilities:**

1. Minister to those who are in need, are ill, are friendless, and to any who are in distress both within and beyond Market Square's community of faith. This may include:
  - Being attentive to congregant needs, especially those assigned to your 'zone'
  - Visiting those who are sick or homebound
  - Providing breakfast for the homeless on Sunday mornings
  - Providing transportation for church-related functions, or for groceries or medical appointments.
2. Support the church's community of faith when it gathers together. This may include:
  - Greeting people before worship services or church-related functions
  - Preparing and serving refreshments for coffee hours, receptions, or church meals

### **Deacon Qualities and Skills**

A member of the board of deacons should:

1. Have a deep and abiding faith in God.
2. Be sincerely compassionate, welcoming and hospitable.
3. Be highly attuned to congregants' pastoral needs and enjoy seeking ways to care for those in need.
4. Be a good listener who works well with others and is able to keep information confidential.

### **Time Commitment for Deacons**

A member of the board of deacons must be willing to set aside the time necessary to attend at least 5 regularly scheduled meetings each year. Meetings are typically scheduled on the first Tuesday of the month at 7:00 pm and are set by the moderator. The meetings last at least 1 hour. Additional meetings are scheduled on an as needed basis.

Approved by the Session, September 18, 2012

Meeting Schedule Revised on February 15, 2022